

**SADDLEWORTH**

Parish Council

10 December 2024

To: All Members of the Saddleworth Parish Council

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of the **Parish Council** to be held in the **Council Chamber** at Saddleworth Civic Hall, Uppermill on **Monday 16th December 2024 at 7:00pm** for the purpose of conducting the under mentioned business.

Yours faithfully

**K E Allott**

Clerk to the Council

**AGENDA**

**Welcome by the Chairman**

**Prayers led by Revd. Ken McNally**

1. **To receive Public Questions**
2. **Chairman’s Urgent Business**
3. **To receive apologies for Absence**
4. **To receive Declarations of Interest**
5. **Correspondence**
6. **To approve and confirm as a correct record the Draft Minutes of the Council Meeting held on 25th November 2024**
7. **To note the minutes of the Strategic Planning Committee meeting held 28th November 2024**
8. **To note the minutes of the Planning Committee Meeting held 2nd December 2024**
9. **To note the record of the Traffic & Transport Committee meeting held 5th December 2024**
10. **Accounts for Payment November 2024** Income £8091.50 Expenditure £ 22,023.66

**Payments List, see appendix 1**

**A Christmas buffet kindly prepared by the Chairman’s Charity and Carols in the lower hall will follow after the meeting. You are more than welcome to bring along your partner or a guest.**

1. **Dates of the next meeting:- Monday 27th January 2025 at 19.30hrs**

**Appendix 1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bank Date | Supplier | Details | Code | Amount | Note |
| 04-Nov-24 | AMAZON | Disposal Vinyl Gloves | 306 | 5.41 |  |
| 07-Nov-24 | CAPRICORN SECURITY | SASL SVO Olympics Presentation 5/10/24 | 318 | 118.80 |  |
| 07-Nov-24 | CENTRE GLASS | Cleaning Consumables | 306 | 95.28 |  |
| 07-Nov-24 | STAFF EXPENSES | Registered post re DPS Application | 107 | 5.75 |  |
| 07-Nov-24 | STAFF EXPENSES | Office Coffee | 169 | 4.50 |  |
| 08-Nov-24 | TV LICENCE | TV Licence | 324 | 15.00 |  |
| 11-Nov-24 | WATER PLUS | Water - 10/24 | 321 | 450.61 |  |
| 11-Nov-24 | AMAZON | Eco Spill Kit (for spilled drinks) | 306 | 13.72 |  |
| 13-Nov-24 | CAPRICORN SECURITY | Oktoberfest 12/10/24 | 318 | 216.00 | recharged |
| 13-Nov-24 | STAFF EXPENSES | Office Milk | 169 | 2.50 |  |
| 13-Nov-24 | STAFF EXPENSES | Office Tea | 169 | 2.30 |  |
| 15-Nov-24 | SALARIES | Admin -11/24 | 103 | 4,598.77 |  |
| 25-Nov-24 | SALARIES | Civic - 11/24 | 301 | 4,880.38 |  |
| 15-Nov-24 | GREENFIELD PUBLISHING | Monthly Advert - 11/24 | 441 | 98.40 |  |
| 15-Nov-24 | OMBC | Rates - Cemetery | 211 | 48.00 |  |
| 15-Nov-24 | OMBC | Pest Control | 308 | 30.00 |  |
| 15-Nov-24 | OMBC | General Rates - Civic Hall | 304 | 1,160.00 |  |
| 20-Nov-24 | OMBC | Footpath Closure x 1 | 311 | 360.00 | Insurance Claim |
| 20-Nov-24 | COMMERCE BUSINESS | Copier/Printer Usage | 105 | 72.41 |  |
| 21-Nov-24 | EDF ENERGY | Gas - 10/24 | 303 | 750.18 |  |
| 22-Nov-24 | HMRC | Tax & NI - Admin - 10/24 | 103 | 1,288.67 |  |
|  | HMRC | Tax & NI - Civic - 10/24 | 301 | 944.65 |  |
| 22-Nov-24 | CPL LEARNING (ACCESS UK) | Staff Training x6 - Challenge 25 etc | 124 | 60.00 |  |
| 25-Nov-24 | OMBC | Refuse collection | 308 | 274.38 |  |
| 25-Nov-24 | SEFTONS | Payroll - 10/24 | 161 | 48.00 |  |
| 25-Nov-24 | AMAZON | S/A Labels - Fire Doors | 105 | 13.44 |  |
| 26-Nov-24 | SJS SAMMY IRELAND | New Fire Door (Fire Exit Stairs) + Fire Doors R&R | 307 | 680.00 |  |
| 26-Nov-24 | MBHARRINGTON | N22N Burial - 14/11/24 | 203 | 360.00 |  |
| 26-Nov-24 | MBHARRINGTON | F30S Ashes Interment - 16/11/24 | 206 | 65.00 |  |
| 26-Nov-24 | MBHARRINGTON | Emergency Repair Civic Hall Steps/Path | 307 | 72.00 |  |
| 26-Nov-24 | MBHARRINGTON | Remove leaves from Cemetery path & car park | 201 | 120.00 |  |
| 26-Nov-24 | S/WORTH HEATING | Annual Boiler Service | 307 | 387.13 |  |
| 26-Nov-24 | CAPRICORN SECURITY | Diggle SVO Olympics Presentation 5/10/24 | 318 | 237.60 | recharged |
| 26-Nov-24 | BUCKLE J SON | Dawsons Field & Red Row grass cuts x1 10/24 | 433 | 140.00 |  |
| 26-Nov-24 | ELCONS HR/LAW | HR/Legal Consultancy (25) - 11/24 | 120 | 121.20 |  |
| 26-Nov-24 | VIKING STATIONERY | Stationery | 105 | 74.21 |  |
| 26-Nov-24 | STAFF EXPENSES | Estate Mileage | 102 | 9.90 |  |
| 28-Nov-24 | SHORROCK TRICHEM | Hygiene | 316 | 149.26 |  |
| 29-Nov-24 | GMPF | Pensions - Admin - 11/24 | 103 | 1,100.14 |  |
|  | GMPF | Pensions - Civic - 11/24 | 301 | 1,056.86 |  |
| 29-Nov-24 | JWS ELECTRICAL | Fit LED Various Lights | 307 | 1,716.00 |  |
| 29-Nov-24 | CENTRE GLASS | Cleaning Consumables | 306 | 177.21 |  |
|  |  |  |  | 22,023.66 |  |